



ATTACHMENT 1: SELECTION CRITERIA

Award of the contract will be based on the following criteria:

a) ESSENTIAL CRITERIA:

Consultants must meet the following criteria:

- Consultant's confirmation of compliance with terms described in Instruction to Consultants, Terms and Conditions of Purchase, Anti-Bribery and Corruption Policy, Child Safeguarding Policy and IAPG Code of Conduct
- Consultant's registration in country
- Minimum Technical Score of 75 or higher as specified in the Technical Proposal Selection Criteria

b) PREFERRED CRITERIA

The following criteria are considered very important in the evaluation of this tender:

- Consultant's prices demonstrate an economically advantageous position for IPA
- Consultant's responsiveness to terms specified in the TOR to be evaluated by high Technical Score
- Consultant's willingness to work collaboratively with IPA on every aspect of the data collection
- The financial sustainability of Consultant
- Consultant provides satisfactory client references

c) DESIRABLE CRITERIA

The following criteria are considered quite important in the evaluation of this tender:

- Consultant's demonstrated ability to respond to unforeseen situations
- Consultant demonstrates unique selling points and additional benefits or services that are of value to the overall evaluation

Technical Score will be calculated using the criteria below:

Criteria, sub-criteria, and point system for the evaluation of Technical Proposals.		
	Criteria, sub-criteria	Points
1. Organizational Capability and Experience of the Consultant		
	<p>Evidence of organizational capability and relevant experience in the execution of projects of a similar nature, including the nature and value of the relevant contracts, as well as works in hand and contractually committed provided in Form TECH-4. The evidence shall include successful experience as the prime consultant in the execution of at least 2 projects of a similar nature and complexity during the last 5 years.</p> <p>Other factors considered for organizational capabilities will include the Consultant's financial solvency, Consultant's access and willingness to utilize updated equipment and facilities, among other factors.</p> <p>IPA reserves the right to contact the Form TECH-5 References as well as other sources to check references and past performance.</p>	
	Organizational capability	15
	General experience collecting and training staff on anthropometric measurements (esp. of women and children) and nutrition-related survey	5
	Demonstrated experience fielding large data collection within required timeframe	10
	Demonstrated experience tracking and fielding in-person interviews rural areas of Myanmar.	15
	<i>Total Points for this criterion</i>	45
Approach, Methodology and Work Plan		
	<p>IPA will carefully evaluate the Consultant's proposed approach and methodology and work plan for feasibility, thoroughness, and understanding of the proposed work. IPA will pay particular attention to the Consultant's plan to:</p> <ul style="list-style-type: none"> • Work in collaborative, flexible and in open and transparent manner with IPA • Prioritize data quality over expediency as evidenced by the team composition, quality check mechanisms, and reporting structure and frequency • Provide high quality documentation of the data collection • Ensure consistent interpretation of survey questions • Address contingencies and unexpected challenges in the field <p>Accurate and thorough survey data is IPA's utmost concern and Consultant's attention to quality and ability to cooperate with IPA protocols and standard demands will be weighed heavily in the evaluation of the Proposals.</p>	

	Proposed approach and methodology	10
	Flexibility and transparency in Consultant's proposed approach and methodology to work in a collaborative manner	15
	Proposed work plan and corresponding timeline	15
	Proposed project organization and staffing - Extent to which the Proposal provides a clear, logical and appropriate staffing pattern with responsibilities among different staff positions adequately defined.	10
	<i>Total Points for this criterion</i>	<i>50</i>
	Key Professional Personnel Qualifications for the Assignment	
	Key personnel have related experience collecting nutrition-related data or anthropometric measurements	5
	<i>Total Points for this criterion</i>	<i>5</i>
	Total Points for the three (3) Criteria	100
	The minimum technical score required to pass is	75