

CONSOLIDATED CLARIFICATION

Supply and Delivery of Keypad Phones for Innovations for Poverty Action Sierra Leone

RFQ Reference	IPA/RFQ/SL/003/2026
Issued to	All Prospective Bidders
Date of Response	Tuesday, July 14, 2026
Questions Due	Friday, July 10, 2026, 5:00 p.m. Eastern Time (ET)
IPA Response Due	Tuesday, July 14, 2026

This consolidated clarification is issued in response to questions received by the deadline of Friday, July 10, 2026, 5:00 p.m. Eastern Time (ET), and is distributed to all prospective bidders. It forms part of the RFQ and should be read together with the original solicitation document.

QUESTION 1

Reference: Page 4, Section 2 — Delivery Terms / Incoterms, Bullet Point 3.

Question: Bullet Point 3 of the Delivery Terms / Incoterms section states that IPA, through its appointed clearing/logistics agent, will manage import customs clearance and pursue a possible duty waiver. Please clarify: (a) whether this arrangement applies to all suppliers or only to specific categories of suppliers; (b) the role and identity of IPA's appointed clearing/logistics agent, and whether that agent is also a participating supplier in this procurement; and (c) how this arrangement affects local Sierra Leone-based suppliers, including those who may not hold the full quoted quantity in stock at the time of quotation but intend to procure and deliver following award.

CLARIFICATION

Bullet Point 3 applies where goods are being imported into Sierra Leone under IPA's import process. In such cases, IPA will independently manage Sierra Leone customs clearance and pursue a possible duty waiver through its appointed clearing agent, with IPA as the importer of record. Suppliers are not required to arrange Sierra Leone import clearance under this arrangement, but must provide all required shipping and clearance documentation as stated in the RFQ.

IPA's clearing agent is engaged solely for import logistics and customs clearance support. It is not a competing supplier in this procurement.

Local suppliers quoting stock already physically available in Sierra Leone at the time of quotation submission are governed by the separate provision in the final bullet of the Delivery Terms clause. Their quoted price must be inclusive of all applicable local duties, taxes, and delivery costs to IPA's office at 47 A&B Johnson Street, Aberdeen, Freetown.

Local suppliers intending to import after award: A Sierra Leone-registered supplier that does not hold the full quoted quantity in physical stock in Sierra Leone at the time of quotation, and intends to import the goods after award, must clearly state this in its quotation. If the supplier intends to import in its own name and manage the import process independently, all Sierra Leone import duties, taxes, clearance, and delivery costs must be included in its quoted price. IPA's duty waiver and clearing agent are available only for IPA's own import process and cannot be extended to a supplier's independent import. Misrepresentation of stock availability at the time of quotation will result in disqualification and may be escalated in line with IPA's vendor management procedures.

No other changes are made to the RFQ. All other terms and conditions remain as originally issued.

For further questions, contact: global-procurement@poverty-action.org

Innovations for Poverty Action

Global Operations — Procurement