

Bidders Questions and Answers Form

RFP Reference:	IPA/RFP/FIP/006/2024
Questions Due:	09/05/2024
IPA Response Due:	14/05/2024

Question 1:	Can you clarify what entity or party will be formally contracting for this work?
Answer:	If the vendor is based in Tanzania, IPA Tanzania will be the contracting party; if the vendor is global, IPA Global will be the contracting party.

Question 2:	Please advise on the process and requirements for submitting a proposal, particularly whether proposals must be submitted jointly or if individual submissions are acceptable.
Answer:	IPA will accept joint (consortium) or individual submissions. In case of consortiums, IPA will contract with only one party.

Question 3:	My plan is to bid as an individual consultant and subcontract some of the work to other consultants. I understand that the RFP allows for this arrangement, but since I don't have a company, I won't be able to provide a company seal or stamp. Additionally, there isn't a designated "authorized signatory." Is this acceptable?
Answer:	Yes, this is acceptable. Regarding the absence of a company seal or stamp, you can typically use your signature instead. As for the "authorized signatory" designation, you can sign the documents as the individual consultant representing yourself.

Question 4:	Is it possible to request an extension of the submission deadline by one week?
Answer:	Yes, see the note below.

Question 5:	Section 6, "Anticipated Post-Award Deliverables," doesn't mention a deliverable for Item 2 in the Statement of Work (SoW). Could you confirm whether Deliverable 3 in Section 6 should refer to this item instead of Item 1?
Answer:	Yes, Deliverable 3 in Section 6 refers to item 2 (mapping the DFS taxation landscape of Tanzania) in the SoW. Apologies for this error.

Question 6:	As we'll be collaborating with IPA and leading a tax workstream, we understand that our proposal should be joint. Could you please advise on what credentials, CVs, or other information will be required from us?
Answer:	Refer to Section 5.2 of the RFP "Proposal Submission Format"

Question 7:	When comparing with other countries, we are considering Kenya and Uganda as comparable regions. Could you confirm if this is acceptable? If not, please advise on suitable alternatives.
Answer:	Bidders are open to suggesting countries for comparisons which they think are suitable, with sufficient rationale on why a particular country has been chosen. IPA will evaluate proposals based on the rationale provided. We cannot suggest alternatives at this stage but would be open to discussing alternatives, if required, with the winning bidder.

Question 8:	On tax model to be developed, we would prefer to use excel model, please confirm if this is ok or is it limited to a specific software.
Answer:	The tax model is to be developed in partnership with the Tanzania Revenue Authority. The precise software to be used can be discussed with them to ensure it is compatible. Given Microsoft Excel is widely used, we expect this would be a potential option for the model.

NOTE: Please be advised that the submission deadline for proposals in response to RFP No. IPA/RFP/FIP/006/2024, concerning the Review and Analysis of Tanzania's Digital Financial Services Tax Landscape, has been extended. The new deadline for the receipt of proposals is **May 24th, 2024, at 5:00 PM Eastern Time (ET)**. We appreciate your attention to this matter.

END