

Field Manager

Position Summary

IPA Philippines started in 2003 and is one of IPA's first country offices. In the Philippines, IPA has strong partnerships and diverse projects in collaboration with government agencies, NGOs, international organizations, academic institutions and other partners.

IPA Philippines is looking to hire a Field Manager to work on the pilot study of an agriculture project in Butuan, looking at the impact of market linkage and capacity building on improving vegetable farmers' agricultural practices, income and wellbeing. The position holder will oversee a field data collection team, manage logistics and finances of fieldwork, and coordinate with the implementation partner.

The ideal candidate will be based in Butuan. Candidates from other parts of the country should expect staying in Butuan for most of the fieldwork period.

Responsibilities

- Conduct courtesy visits and coordinate with the Butuan city government to obtain necessary permits/endorsements from LGUs for data collection activities
- Assist in recruitment of a team of enumerators and auditors
- Creates overall logistical plan for the data collection, ensuring the data collection is completed on time and within budget
- Monitor the performance of the field team, ensure that the survey, data and security protocols are observed, ensure that daily targets are met, and provide feedback to improve survey administration
- Frequent communication with the research team to discuss fieldwork progress, data quality, logistical matters
- Accomplish progress reports, survey completion reports, field staff timesheets, and other required documents in a timely manner
- Coordinate with RA, Finance, and Operation teams for cash advances, liquidation and procurement requests

Qualifications

Required

- At least 3 years of experience supervising field data collection or managing field operations
- Knowledge of SurveyCTO
- Fluent in Visayas; working proficiency in English
- Ability to coach and manage field teams
- Excellent project management, communication, and logistical skills

Preferred

- Previous experience at IPA
- Based in Butuan or elsewhere in Mindanao

Reports to

Research Associate

Location

Philippines

Application Instructions

[Click here to apply now.](#)

About IPA

Innovations for Poverty Action (IPA) is a research and policy nonprofit that discovers and promotes effective solutions to global poverty problems. IPA brings together researchers and decision-makers to design, rigorously evaluate, and refine these solutions and their applications, ensuring that the evidence created is used to improve the lives of the world's poor. In recent decades, trillions of dollars have been spent on programs designed to reduce global poverty, but clear evidence of which programs succeed is rare, and when evidence does exist, decision-makers often do not know about it. IPA exists to bring together leading researchers and these decision-makers to ensure that the evidence we create leads to a tangible impact on the world. Since its founding in 2002, IPA has worked with over 600 leading academics to conduct over 900 evaluations in 52 countries. This research has informed hundreds of successful programs that now impact millions of individuals worldwide.

Safeguarding at IPA

At Innovations for Poverty Action (IPA), we are committed to creating a safe and respectful environment for all individuals, particularly children and vulnerable adults. As IPA adheres to strict safeguarding principles, selected candidates will be expected to adhere to these standards. By joining IPA, you become part of a team dedicated to ethical conduct, social responsibility, and meaningful impact in the fight against global poverty. Together, we work to create a better world where everyone has the opportunity to thrive with dignity and respect.

IPA's Commitment to Diversity, Equity, & Inclusion (DEI)

As an organization, IPA is dedicated to improving the lives of the world's most vulnerable populations through evidence and policy. We also recognize how important it is for our staff to reflect the diversity of the places where we work and the communities we work with. As such, IPA is committed to hiring from a diverse pool of candidates, from a range of backgrounds, beliefs, experiences, and perspectives. We know that this makes our work stronger and more responsive to the challenges faced by those we work with and for and we encourage people from historically underrepresented groups to apply. Click [here](#) to learn more about IPA's commitment to diversity, equity, and inclusion.

Innovations for Poverty Action is an affirmative action-equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability, protected veteran status, or any other protected class. IPA will endeavor to make a reasonable accommodation to a qualified applicant with a disability unless the accommodation would impose an undue hardship on the operation of our business. If you believe you require such assistance to complete this form or to participate in an interview, please contact us at jobs@poverty-action.org or via phone at 1-202-386-6200. The above statements are intended to describe the general nature and level of the work to be performed by the specified position. The statements are not intended to be an exhaustive list of all possible duties, tasks, and responsibilities. Management reserves the right to amend and change responsibilities to meet organizational needs as necessary. Please note that IPA will never request any form of payment from an applicant. Applicants are encouraged to confirm the information listed above with IPA prior to releasing any extensive personal information to the organization. Please direct questions to jobs@poverty-action.org. Please note that only qualified applicants will be contacted by the hiring manager